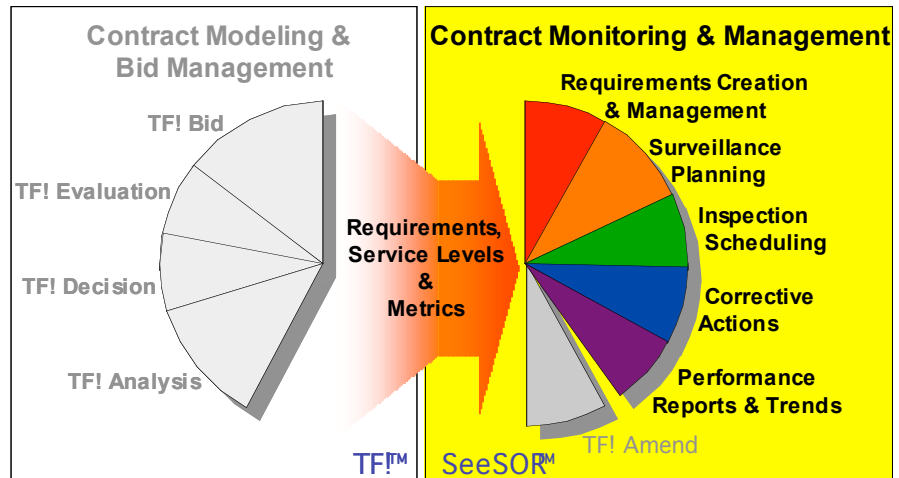


## Key Benefits

- ❖ Get what you are paying for: contract compliance that ties contract deliverables to inspected results
  - Reduce inspection workload/cost
  - Map requirements directly from bid process to contract monitoring
  - Automate construction of QA/QC Surveillance Plans
  - Automatically revise schedule based on contractor performance
- ❖ Aids collaboration and reduces conflict in Client/Supplier and Contractor/Sub-Contractor relationships
  - Clear delegation of monitoring between client and contractor(s)
  - Same tool for both client and contractor(s)
- ❖ Provides institutional knowledge of vendor performance regardless of length of the contract

## Key Features

- ❖ PWS/SOR/SOW requirements creation and management
- ❖ Create and revise QA/QC Surveillance Plans
- ❖ Inspections
  - Schedule, track, monitor inspections by Monitor/Skill Category
  - PDA-support for automated field inspections
  - Strong defensible audit trail
- ❖ Track Corrective Actions
- ❖ Digital Dashboard Quality Reporting
  - Contractor quality indicator summaries and graphs
  - Create, update and close Contract Discrepancy Reports



**SeeSOR™** is a collaborative contract monitoring tool for clients who wish to *attain higher quality contracts and achieve sustainable savings*. SeeSOR combines quality control and quality assurance in a single software application accessible by both the client and its service providers. By collaborating on the same software tool, controlled access to data and using the same terminology, a stronger mutual understanding of the technical requirements is reached. Better communication means lower costs and a better quality result. SeeSOR automates inspection scheduling, performance monitoring, and all other back office functions.

## The Procurement Objective

"We strive to bring customers and service providers together in a collaborative process to ensure customers receive best value while service providers deliver to unambiguous expectations."

## Accolades

"In the first several months of using SeeSOR we identified obsolete requirements that generated savings in excess of the cost of the product."

-David Mullan, Contracts Branch, United Kingdom Land Command.

"At last! Meaningful trend analysis...just what we have always wanted to see."

-Defense Contract Management Agency (DCMA), LOGCAP III, Camp Anaconda, Iraq



*Secure, Reliable, Collaborative Contract Monitoring*

*SeeSOR is a complete contract monitoring and management tool*

<b>Module</b>	<b>Features &amp; Support for Sarbanes-Oxley Compliance (✓)</b>
Requirements Management	<ul style="list-style-type: none"> <li>▪ Manage the creation, review, approval and distribution of contract requirements including performance standards and service levels ✓</li> <li>▪ Attach associated document including photos, tables, video, etc.</li> <li>▪ Establish internal controls and reports ✓</li> <li>▪ Document the management system ✓</li> <li>▪ Preventing unintended use of incorrect documents ✓</li> <li>▪ Automated document protection and retention rules ✓</li> </ul>
QA/QC Surveillance Planning	<ul style="list-style-type: none"> <li>▪ Create and manage surveillance plan ✓</li> <li>▪ Creating surveillance profiles for each requirement, detailing the frequency, test measures, and responsibilities of the inspection ✓</li> <li>▪ Assess effectiveness of internal controls ✓</li> <li>▪ Preparing and maintaining surveillance checklists for procedures and processes ✓</li> <li>▪ Define objective, scoreable inspection checklists</li> <li>▪ Determining necessary competence for inspection personnel ✓</li> </ul>
Inspection Scheduling	<ul style="list-style-type: none"> <li>▪ Calendar-based interface showing missed and future inspections</li> <li>▪ Print scheduled inspection checklists for field inspections ✓</li> <li>▪ PDA-based automated field inspections for rapid and accurate input ✓</li> </ul>
Corrective Action	<ul style="list-style-type: none"> <li>▪ Document non-conformances and corrective actions associated with inspections ✓</li> <li>▪ Examine and track aging of remedial and corrective actions ✓</li> <li>▪ Email alerts are sent to both the customer and the service provider ✓</li> <li>▪ Manage resulting actions, including verification of actions taken ✓</li> <li>▪ Create, update and close Contract Discrepancy Reports ✓</li> </ul>
Reporting	<ul style="list-style-type: none"> <li>▪ Track quality trends graphically ✓</li> <li>▪ Create audit reports, for sign-off by the Auditor and Auditee ✓</li> <li>▪ Contractor quality indicator summaries and graphs ✓</li> <li>▪ Apply filtering/sorting by period, quality index, inspector, contractor, etc.</li> <li>▪ Export support for Seagate Crystal Reports™</li> </ul>

## SeeSOR - Integrated into the bidding process

We understand the life cycle of a long and complex outsource having worked through many projects from cradle to grave -- from contract sourcing strategy to contract close. We know that to be successful, all the pieces have to fit together with no replication of effort as you move from one step to the next. SeeSOR can be used as a standalone product on existing contracts, measuring performance against the existing contract requirements, SLA and metrics. SeeSOR can also be used in the bidding process, supported by ASC's TF! Contract modeling software, to define new requirements, SLA and metrics.

## Requirements to run SeeSOR

Windows 98/NT/2000/XP and SQL Server. SeeSOR fully supports standalone, client server, and network installation deployment strategies. SeeSOR has also been successfully deployed by customers using in-house Citrix terminal server solutions, although it is not fully supported at this time. The SeeSOR PDA option requires Windows Pocket PC OS.

## About ASC Group

Founded in 1992, ASC products encourage collaboration between customers and contractors, reducing tension and improving performance. ASC software improves all facets of the contract life cycle from pricing and partnering to quality of services delivered.